



# Oswestry Rural Parish Council

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**NOTICE IS HEREBY GIVEN** that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **24 April 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

K L Lloyd

Signed by:  
Kathryn Lloyd CPFA  
The Clerk & RFO

Date of issue: 17 April 2025

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.**

#### **1. Chairman's Welcome**

a) Chairman's engagements

#### **2. Apologies for absence**

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

#### **3. Police Report**

a) To receive a report from The Oswestry Safer Neighbourhood Team

#### **4. Shropshire Council Report**

To receive a report from Shropshire Councillor Joyce Barrow

#### **5. Public Participation**

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

#### **6. Minutes**

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 27 March 2025 (appendix 6a)  
*NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.*

## 7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which relates to a Member's Disclosable Pecuniary Interests, they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

## 8. Dispensations

To consider and approve any requests for dispensations

## 9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

## 10. Planning Matters

### a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
25/00702/FUL Trefonen Hall, Trefonen, Oswestry, Shropshire, SY10 9EB	Construction of cattle shed adjacent to existing farm buildings  Decision: Grant Permission

### b) Planning Applications

To CONSIDER and APPROVE a response to the following February 2025 planning applications:

Planning Application Details	Planning Proposals
25/01196/FUL Olive House, Maesbury Marsh, Oswestry, Shropshire, SY10 8JB.	Erection of two storey rear extension and first floor extensions over existing footprint, bay and porch to front elevation.
25/01396/OHL Llynclys To Maesbury Marsh.	11kV Overhead Electricity Distribution Line Rebuild
25/01315/FUL Unit 4 The Barns, Top Farm, Woolston, West Felton, Oswestry, Shropshire, SY10 8HY	Change of Use of agricultural building to squash court for personal use

**NOTE:** Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

## 11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

## **12. Financial Matters**

To CONSIDER and APPROVE:

- a) Final summary Income and expenditure, balances, and Outturn Position at 31 March 2024/25 (subject to Internal Audit review - 12a & 12ai, aii)
- b) Bank reconciliation to 31 March 2024 (appendix 12b)
- c) Bank reconciliation to 31 March 2024 for April 2024 cash book position (appendix 12c)
- d) Provisional Payments for April 2025 (Appendix 12d)
- e) The Environmental grant of £750.00 received from Shropshire Council in 2024/25 has been fully spent in accordance with the grant terms (to follow)

## **13. Environmental Grant 2025/26**

- a) To NOTE Shropshire Council is continuing with Environmental grant application for 2025/26 to Shropshire Council. To AGREE for the Clerk to apply once details are released.

## **14. Risk Management**

- a) To CONSIDER and APPROVE risk assessment inspections of the council's assets
- b) To CONSIDER and APPROVE the annual risk assessment (to follow)

## **15. Election Update**

- a) To NOTE details of contested ward for the election being held on 1 May 2025

## **16. Coed y Go Speed Restriction**

- a) To NOTE order made to reduce the speed in Coed y Go from 60 mph to 40 mph effective from 17 April 2025.

## **17. Cemetery Working Group**

- a) To receive a verbal update from the Trefarclawdd Cemetery Working Group.

## **18. Environment Working Group**

To receive an update from the Environmental Working Group

- a) Water Pollution (Cllr Iain Campbell)

## **19. Possible closure of Oswestry Post Office**

- a) To receive an update on the possible closure of Oswestry Post Office (Cllr Martin Bennett)

## **20. Social Media**

- a) To receive an update on Social Media (Cllr Richard Fowler)

## **21. Website**

- a) To receive the report on the website (Cllr Richard Fowler)

## **22. ECO4 Grants Scheme**

- a) To receive details on the ECO4 Grant Scheme (Cllr Martin Jones)

## **23. Correspondence**

- a) To NOTE emails from Rhydycreseau Village Hall Trustees, Hope House Childrens Hospice, Shropshire Union Canal Society and Moreton Playing Fields Committee thanking the Parish Council for recent grant awards.

## **24. Consultations**

- a) To NOTE Vyrnwn Frankton Connection deadline to submit feedback is Wednesday 16 April 2025.

## **25. Date for Next Meeting**

To NOTE that the Annual General Meeting and Annual Parish Meeting will take place on **Thursday 15 May 2025 and 28 May 2025 respectively** at Trefonen Village Hall from 7.00 pm.

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## **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

## **26. Staffing**

a) To receive details of the initial Contribution Rate as determined by Mercer Actuarial Report (The Clerk)

## **27. Planning Enforcement**

a) To NOTE planning enforcement notifications received (The Clerk)

